

# BELLEVILLE HENDERSON CENTRAL SCHOOL

8372 County Route 75

Adams, New York 13605

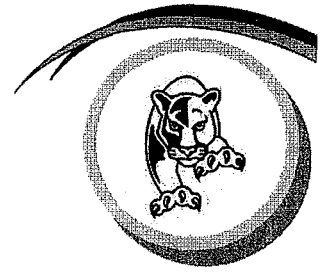
Main Office: 315-846-5411

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"Home of the Panthers"



## BELLEVILLE HENDERSON CENTRAL SCHOOL DISTRICT

### BOARD OF EDUCATION

### REGULAR MEETING MINUTES

January 25, 2021

This meeting was live streamed.

President Allen opened the meeting with the Pledge of Allegiance and called to order in the Library at 7:00 p.m.

The following members were present (5): John Allen, Anthony Barney, Roger Eastman, Adam Miner and Kristin Vaughn.

Others present: Jane Collins, Superintendent, Scott Storey, Building Principal, Stephen Magovney, Business Manager, Ashleigh Barnhart-Burto, Administrative Coordinator, and Sally Kohl, District Clerk.

Absent: Board Members; David Bartlett and Kyle Gehrke.

### ACCEPTING THE AGENDA

Resolved that this Board of Education approve the agenda as published.

Motion made by: Adam Miner

Seconded by: Roger Eastman

Motion Carried: 5-0

### ACCEPT THE AGENDA

### PRESENTATIONS

- Stephen Magovney, Business Manager, presented the 2021-2022 preliminary transportation budget to the Board. He answered any questions they had.

### CALENDAR OF EVENTS

1/25	7:00 pm	Board of Education Meeting
1/26		PSAT Administered to 11th Grade Students
2/1	3:00 pm	Curriculum Council Meeting
2/3	3:00 pm	Health and Wellness Meeting
2/5		20-Week Report Cards Distributed
2/8	7:00 pm	Board of Education Meeting
2/10	3:00 pm	Grade Level Meeting
2/15-2/19		President's Day/Winter Recess
2/22	7:00 pm	Board of Education Meeting
2/23	3:00 pm	Technology Committee Meeting
2/24	1:00 pm	Safety Committee Meeting
3/1	3:00 pm	Curriculum Council Meeting
3/3	3:00 pm	Health and Wellness Meeting
3/8	7:00 pm	Board of Education Meeting
3/10	3:00 pm	Grade Level Meeting

Date: January 25, 2021

3/12		25-Week Progress Reports Distributed (Grades 3-12)
3/22	7:00 pm	Board of Education Meeting
3/23	3:00 pm	Technology Committee Meeting
3/24	1:00 pm	Safety Committee Meeting
3/26 & 27		School Musical-Virtual "Junie B. Jones-the Musical"
3/29	3:00 pm	Curriculum Council Meeting

- The calendar of events was reviewed and there were no additions or corrections to the calendar.

**COMMUNITY OF CARING UPDATE**

The District Clerk reported on the passing of John Waligory Jr., husband to former Interim Superintendent, Judy Waligory. Also on the passing for Shaun Amyot, BH Alumni, Class of 2005 and father to three current BH students. President Allen extended condolences to both families.

**CONSENT AGENDA**

1. Resolved that this Board of Education approve the following:

- A. MINUTES

BHCS Board of Education Meeting Minutes from January 11, 2021.

- B. WARRANTS

General Warrant #19

- C. CSE/CPSE RECOMMENDATION(S)

Whereas the Board of Education received the following information and recommendations from the Committee on Special Education.

Student numbers; 099210603 and 99211379.

This report is on file with Erica Pettit-Chairperson of the Committee on Special Education.

Motion made by: David Bartlett

Seconded by: Roger Eastman

Motion Carried: 5-0

**PERSONNEL**

2. APPOINT EXTRA-CURRICULAR ADVISOR

Resolved upon the recommendation of the Superintendent, this Board of Education appoint **Renee Scherer** as **Musical Director** for the 2020-2021 school year.

Motion made by: Adam Miner

Seconded by: Roger Eastman

Motion Carried: 5-0

**CONSENT AGENDA**

**BH BOE MINUTES  
FROM 1/11/2021**

**GENERAL WARRANT  
#19**

**CSE/CPSE  
RECOMMENDATION(S)**

**APPOINT MUSICAL  
DIRECTOR-RENEE  
SCHERER**

Date: January 25, 2021

**3. APPROVE OF SUBSTITUTE SUPPORT STAFF**

Resolved, that this Board of Education approves **Benjamin Wisner** as substitute support staff.

IT BEING UNDERSTOOD, that **Mr. Wisner** has had a criminal history background check, including fingerprinting, performed by the State Education Department.

Motion made by: Adam Miner

Seconded by: Anthony Barney

Motion Carried: 5-0

**APPROVE SUPPORT  
STAFF-BENJAMIN  
WISNER**

**NEW BUSINESS****4. APPROVE 2021-2022 PAYROLL SCHEDULE**

Resolved, that upon the recommendation of the Superintendent, this Board of Education approves the 2021-2022 Payroll Schedule as follows:

1. July 9, 2021	14. January 7, 2022
2. July 23, 2021	15. January 21, 2022
3. August 6, 2021	16. February 4, 2022
4. August 20, 2021	17. February 18, 2022
5. September 3, 2021	18. March 4, 2022
6. September 17, 2021 (INSTRUCTIONAL/NON- INSTRUCTIONAL 1ST PAYROLL)	19. March 18, 2022
7. October 1, 2021	20. April 1, 2022
8. October 15, 2021	21. April 15, 2022
9. October 29, 2021	22. April 29, 2022
10. November 12, 2021	23. May 13, 2022
11. November 26, 2021	24. May 27, 2022
12. December 10, 2021	25. June 10, 2022
13. December 23, 2021 (Thursday)	26. June 24, 2022

Motion made by: Roger Eastman

Seconded by: Adam Miner

Motion Carried: 5-0

**APPROVE 2021-2022  
PAYROLL SCHEDULE**

**5. PAID LEAVE FOR COVID-19 VACCINATIONS**

Resolved, that this Board of Education, upon the recommendation of the Superintendent of Schools grant all full-time employees up to two days of leave, to be used for the COVID-19 vaccination in the 2020-2021 School Year.

Motion made by: Adam Miner

Seconded by: Anthony Barney

Motion Carried: 5-0

**PAID LEAVE FOR  
COVID-19  
VACCINATIONS**

**6. CANCELTION OF THE WORLD LANGUAGE TRIP (APRIL 2021)**

Resolved, that upon the recommendation of the Superintendent that this Board of Education cancel the World Language Trip for April 2021 due to the COVID-19 Pandemic.

Motion made by: Roger Eastman

Seconded by: Anthony Barney

Motion Carried: 5-0

**CANCELTION OF THE  
WORLD LANGUAGE  
TRIP**

Date: January 25, 2021

**7. BID AWARD FOR THE CAPITAL OUTLAY-MECHANICAL PROJECT (#015)**

Resolved that the bid for the Capital Outlay Mechanical Project (#015) is awarded to the lowest responsible bidder, ENI Mechanical Inc. for the amount of \$60,500 base bid.

Motion made by: Adam Miner

Seconded by: Roger Eastman

Motion Carried: 5-0

**POLICY-****8. ADOPT POLICY**

Resolved, that this Board of Education approves the second reading and adopts the newly revised following policies of the Belleville Henderson Central School District Policy Manual as was updated by the Erie 1 BOCES.

- Policy #1330-Appointments and Designations by the Board
- Policy #1338-Duties of the School Physician/Nurse Practitioner
- Policy #1550-Public Participation at Board Meetings
- Policy #2120-Joint Code of Ethics
- Policy #3210-Visitors to the School
- Policy #5240-School Tax Assessment and Collection/Property Tax Exemptions
- Policy #5321-Use of the District Credit Card
- Policy #5322-Use of the District Cell Phone
- Policy #5324-Use of School-Owned Copiers and Fax Machines
- Policy #5574-Medicaid Compliance Program
- Policy #5630-Facilities: Inspection, Operation and Maintenance
- Policy #5661-Wellness
- Policy #5732-Video Cameras in School Buses
- Policy #6161-Conference/Travel Expense Reimbursement
- Policy #6171-Safe Mentoring

Motion made by: Adam Miner

Seconded by: David Bartlett

Motion Carried: 5-0

**FOR THE BOARD'S REVIEW**

- BOCES Board of Education Meeting Minutes from 12/16/2020
- BH Health and Wellness Meeting Minutes from 1/6/2021
- BH Safety Committee Meeting Minutes from 1/20/2021
- BH Grade Level Meeting PowerPoint from 1/20/2021

**ADMINISTRATIVE REPORT(S)**

- Business Manager's Report
  - None
- Administrative Coordinator's Report
  - The Board was presented with an example of a plaque for the Jason Scofield memorial. The memorial will be placed on the outside of the home baseball dugout. Administration will work with Mrs. Angela Green and the Class of 1997. They are hoping to have a dedication ceremony in

**BID AWARD FOR  
CAPITAL OUTLAY-  
MECHANICAL (#015)  
PROJECT**
**APPROVE POLICIES**

#1330  
#1338  
#1550  
#2120  
#3210  
#5240  
#5321  
#5322  
#5324  
#5574  
#5630  
#5661  
#5732  
#6161  
#6171

the spring, which will involve Mr. and Mrs. Scofield and the Class of 1997. The Board liked the plan.

- Principal's Report
  - Senior Class Funds Plan—Mr. Storey met with the senior class advisors, Mrs. Costello and Mrs. Billman regarding the plans for the funds that the class has raised. The senior trip has been canceled. The class will use their class funds towards items such as yearbook, class clothing, possibly prom and scholarships for the seniors.
  - Plan for PSAT Testing—The PSATs are scheduled for January 26<sup>th</sup>. The juniors were notified via ParentSquare as to where and when the test was being administered. Accommodations have been made to maintain transportation, social distancing and cohort groups during the test.
  - Cohort D (Remote Learner) Report—These are the students that are 100% remote. Parents have made this request for their student(s) to be placed in cohort D. It is required for those struggling students to return to in-person schooling. Currently, 43 families (76 students) are in cohort D.
  - School Musical Report—The school musical will be virtual this year. The musical is "Junie B. Jones-The Musical". The dates for the musical are March 26<sup>th</sup> and 27<sup>th</sup>. Tickets must be purchased to view the live streamed show. Logistics for the sale of the tickets are still being worked out. Social distancing and cohort guidelines are being followed during practices and the show. Musical is not a high-risk sport.
- Superintendent's Report
  - Superintendent's Update—Ms. Collins reported to the Board on concerns for student performance and attendance. Administration is following these concerns very closely and are working with the teachers to help identify students that are struggling or not participating. Administration has a plan to get the students the help that may be needed.

#### **UPDATE TO BOARD OF EDUCATION QUESTIONS**

President Allen asked if we have seen any increase in substitute applications with the advertising on the electronic road sign. We have not.

#### **PROPOSED EXECUTIVE SESSION**

Resolved, that this Board of Education enter executive session at 7:36 p.m. to discuss:

- The employment history of particular personnel.

**EXECUTIVE SESSION**

Motion made by: Roger Eastman

Seconded by: Adam Miner

Motion Carried: 5-0

President Allen declared open session at 7:57 p.m.

**OPEN SESSION**

#### **ADJOURNMENT**

Resolved, that at 7:58 pm that this meeting be adjourned.

**ADJOURNMENT**

Motion made by: David Bartlett

Seconded by: Roger Eastman

Motion Carried: 5-0

Date: January 25, 2021

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ADJOURNMENT

Motion made by: David Bartlett

Seconded by: Roger Eastman

Motion Carried: 5-0

Official Meeting Minutes  
Respectfully Submitted,

*Sally Kohl*

Sally Kohl,  
District Clerk

# BELLEVILLE HENDERSON CSD

Check Warrant Report For A - 34: General Warrant #19 For Dates 1/1/2021 - 1/31/2021



Check #	Check Date	Vendor ID	Vendor Name	Check Description	PO Number	Check Amount
768	01/21/2021	5056	Allen, John W.	Trash Removal	ENC. #2 1/25/2021	650.00
1517769	01/21/2021	6229	BEARCOM	Radio-ODONNELL	315	593.78
1517770	01/21/2021	240	Belloff's	Uniforms-Thomas	304	974.50
1517771	01/21/2021	290	Black River Paper Co., Inc.	Supplies-Kiblin	232	481.10
1517772	01/21/2021	4982	Christman Fuel Service	Propane	274	1,030.39
1517773	01/21/2021	535	Converse Laboratories Inc.	Testing Fees-Kiblin		260.00
1517774	01/21/2021	5403	First National Bank of Omaha	Credit Card #3387		284.13
1517775	01/21/2021	5403	First National Bank of Omaha	Credit Card #6252		423.77
1517776	01/21/2021	5403	First National Bank of Omaha	Credit Card #8753		604.03
1517777	01/21/2021	4124	Fort Drum Regional Liaison Org	ANNUAL MEMBERSHIP		250.00
1517778	01/21/2021	3787	Frontier	PHONE BILL	207	168.39
1517779	01/21/2021	975	Inc., O.D. Greene Lumber Co.	MATH PROJECT-2ND GRADE	316	136.79
1517780	01/21/2021	3675	METCO Supply Inc.	TECH CO OP SUPPLIES 2020-2021	65	40.29
1517781	01/21/2021	5841	Office Depot	FILE CABINET-KOHL	314	813.87
1517782	01/21/2021	5383	PTSI	RULE LAW BOOKS-THOMAS	307	85.78
7783	01/21/2021	2492	Renzi Brothers Inc.	FOOD-GRANDJEAN		541.77
1517784	01/21/2021	4464	Marisa Riordan	MILEAGE REIMBURSEMENT		32.50
1517785	01/21/2021	6234	RUSTKOTE LLC	RUST FIGHTER-ODONNELL		165.00
1517786	01/21/2021	5769	SUBURBAN PROPANE	PROPANE	273	425.80
1517787	01/21/2021	5907	Teacher Synergy, LLC	LEARNING RESOURCE-BRITTON	318	29.99
1517788	01/21/2021	3973	Town of Ellisburg	WATER USAGE		60.00
1517789	01/21/2021	4350	Victory Promotions	MOD BBALL UNIFORM-BB	175	2,000.00
Number of Transactions: 22					Warrant Total:	10,051.88
					Vendor Portion:	10,051.88

## Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 22 in number, in the total amount of \$10,051.88. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

1/21/2021  
Date

Maury Forrester  
Signature

Claims Auditor  
Title